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| **St. Oliver Plunkett National School**  *Killina, Carbury, Co. Kildare*  **Tel:** 046 955 3522  **Email:** office@killinans.com  **Website:** [www.killinans.com](http://www.killinans.com)  **Principal:** Dominic Tyrrell **Deputy Principal:** Teresa Noonan   |  | | --- | |  | |
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**Child Safeguarding Risk Assessment**

**(of any potential harm)**

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| **List of School Activities** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Training of school personnel in Child Protection matters | Harm not recognised or reported promptly | Child Safeguarding Statement & DES procedures made available to all staff  All Staff viewed Túsla Children First Training Module & any other online training offered by PDST  DLP & DDLP attended PDST face to face training  BOM members attended training on Child Protection and Stay Safe.  BOM records all records of staff and board training |
| One to one teaching | Harm by school personnel | One to one teaching procedures referred to in Additional Needs Policy.  Table or appropriate space between staff and pupil  Glass in window or door left open |
| Care of SEN Children with Intimate care needs | Harm by school personnel | Policy on Intimate Care Needs |
| Care of children with toileting accidents | Harm by school personnel | Policy to Intimate Care Needs and Toileting |
| **List of School Activities** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Toilet areas | Inappropriate behaviour | One child to use the toilet facilities at any given time.  Pupils must request permission to use the toilet facilities at break and lunch times.  Children are not permitted to use staff toilets and vice versa. |
| Curricular Provision in respect of SPHE, RSE, Stay safe. | Non-teaching of same | School implements SPHE, RSE, Stay Safe in full |
| Daily arrival and dismissal of pupils | Harm from older pupils  Unknown adults in the car park | Infant teacher walks children out to parents.  Procedures and Practices Manual in Plean Scoile  Supervision Policy |
| Managing of challenging behaviour amongst pupils, including appropriate use of restraint | Injury to pupils and staff | Restraint Policy to follow (N/A at present)  Health & Safety Policy  Additional Educational Needs Policy  Code Of Behaviour |
| Sports Coaches | Harm to pupils | Supervision Policy  Garda Vetting for all visiting coaches  Child Safeguarding Statement distributed to all coaches |
| Students participating in work experience | Harm by student to pupils | Work Experience Policy  Garda Vetting for all work experience candidates  Child Safeguarding Statement.  Induction by school staff |
| Recreation breaks for pupils | Bullying  Injury to pupils and staff.  Inappropriate Behaviour | Supervised recreation times  Supervision Policy  Anti-bullying policy  Code of Behaviour |
| Classroom teaching | Harm to pupils by school personnel and other pupils  Injury to pupils and staff.  Inappropriate Behaviour | Anti-bullying policy  Code of Behaviour  Garda Vetting  Teaching Council Code of Professional Conduct for Teachers |
| Outdoor teaching activities | Harm to pupils by school personnel, visiting personnel and unknown adults. | Supervision Policy  Curricular Policies  Health and Safety |
| Sporting Activities | Harm by facilitating personnel. | Supervision Policy  Garda Vetting for all visiting coaches |
| **List of School Activities** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Participation by pupils in religious ceremonies/religious instruction external to the school | Harm by school personnel.  Harm by facilitating personnel. | Supervision Policy  Code of Behaviour |
| Piano Club | Harm by school personnel. | Open Door  Glass Window  Group Teaching |
| School outings | Harm to pupils by school personnel and other pupils  Harm by unknown adults.  Inappropriate Behaviour | Garda Vetting/ Joint Agreement  Supervision Policy  Code of Behaviour  Mobile Phone & Electronic Games Policy  School Tours Policy to follow |
| Annual Sports Day | Harm by School Personnel  Harm by adults  Harm by other pupils  Inappropriate Behaviour  Bullying | Supervision Policy  Code of Behaviour  Anti-Bullying Policy |
| Fundraising events involving pupils | Harm to pupils by school personnel and other pupils  Harm by adults.  Inappropriate Behaviour | Supervision Policy  Code of Behaviour |
| Use of off-site facilities for school activities (i.e swimming, Church) | Harm to pupils by school personnel and other pupils  Harm by adults.  Inappropriate Behaviour | Supervision Policy  Code of Behaviour  Joint Agreement/ Garda Vetting |
| School transport arrangements | Harm to pupils by adults  Harm to pupils by children | Supervision by teacher  Code of Behaviour  Anti- Bullying Policy |
| Administration of Medicine  Administration of First Aid | Harm to pupils by School Personnel administering medicine/ first aid | Supervision Policy  Administration of Medicine Policy  Administration of First Aid Policy to follow  Staff completed first aid training course |
| **List of School Activities** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Prevention and dealing with bullying amongst pupils | Harm to pupils by School Personnel and other pupils. | Anti- Bullying policy  Code of Behaviour |
| Care of pupils with specific vulnerabilities/ needs such as   * Pupils from ethnic minorities/migrants * Members of the Traveller community * Lesbian, gay, bisexual or transgender (LGBT) children * Pupils perceived to be LGBT * Pupils of minority religious faiths * Children in care * Children on CPNS | Bullying  Harm to pupils | Anti- Bullying Policy  Code of Behaviour  Curricular Policies (Eg. SPHE) |
| Recruitment of school personnel including -   * Teachers * SNA’s * Caretaker/Secretary/Cleaners * Sports coaches * External Tutors/Guest Speakers * Volunteers/Parents in school activities * Visitors/contractors present in school during school hours * Visitors/contractors present during after school activities | Harm not recognised or properly or promptly reported  Harm to pupils by visiting personnel | Child Safeguarding Statement & DES procedures made available to all staff  Staff to view Tusla training module & any other online training offered by PDST  Diocesan Vetting Procedures followed  Parents as Partners policy  Policy on Visiting Contractors to follow |
| Use of school premises by other organisation during school day eg. HSE/NEPS | Harm to pupils by visiting personnel | Supervision Policy  Open Door  Glass window in door |
| **List of School Activities** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Use of Information and Communication Technology by pupils in school | Bullying  Inappropriate Behaviour | ICT policy  AUP Policy  Anti-Bullying Policy  Code of Behaviour  Mobile Phone & Electronic Games Policy |
| Application of sanctions under the school’s Code of Behaviour including detention of pupils, confiscation of phones etc. | Harm by School Personnel  Inappropriate Behaviour | Supervision Policy  Code of Behaviour  Teaching Council Code of Conduct |
| Student teachers undertaking training placement in school | Harm to students | Garda Vetting  Supervision Policy  Work Experience/Teaching Practice Policy |
| Use of video/photography/other media to record school events | Inappropriate Behaviour  Risk of harm to children | Permission for use of photos (GDPR – Data Protection Statement)  Website Policy  AUP Policy  Mobile Phone and Electronic Games Policy |

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment was reviewed by the Board of Management on \_\_\_\_\_\_\_\_\_\_\_\_*.* It will be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed: Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(*Chairperson of Board of Management)* *(Principal/Secretary to the Board of Management)*

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_